



SEMINAR DEBT COLLECTION MADE EASY



Topics Covered

- What to do before you issue proceedings
- Issuing court proceedings
- Enforcing court orders
- Understanding legal costs
- Online file updates

If you have any issues or questions which you would like addressed during the seminar, please note them on the lower part of this form and return/email it to us.

Speakers

Damian Neylon, Principal, *Russell Kennedy*
Suzanne Mitchell, Solicitor, *Russell Kennedy*

Tuesday 28 July 2009

Registration - 9:15 am
Start - 9:30 am
Finish - 10:30 am
Followed by morning tea

RUSSELL KENNEDY

Level 12, 469 La Trobe Street
Melbourne

Who Should Attend?

- Business Managers & Bursars
- Finance Managers
- Credit Services Managers

**PLACES ARE LIMITED
BOOKING IS ESSENTIAL**

This is a complimentary seminar

RSVP your details by Wednesday 22 July 2009 via Fax: +61 3 9609 6800 or Email: seminars@rk.com.au

Name: _____ Tel: _____

Position: _____ Email: _____

Name: _____ Tel: _____

Position: _____ Email: _____

Organisation: _____

Address: _____

Please note any specific questions or issues you would like addressed at this seminar:

Please tick this box if you do not wish to receive seminar invitations, publications and similar information from Russell Kennedy. We will handle all personal information collected from you in accordance with our privacy policy which is available from our website at www.rk.com.au. You may request access to any of your personal information that we hold by contacting our privacy officer on (03) 9609 1555 or at privacy@rk.com.au.