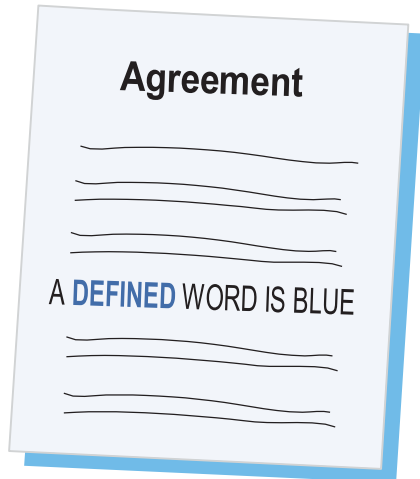


SAMPLE Home Care Agreement Guide





Defined words

This guide has some defined words.

The first time we write a defined word:

- the word is in **blue**
- we write what the defined word means.



You can get help with this guide

You can get someone to help you:

- read this guide
- know what this guide is about
- find more information.

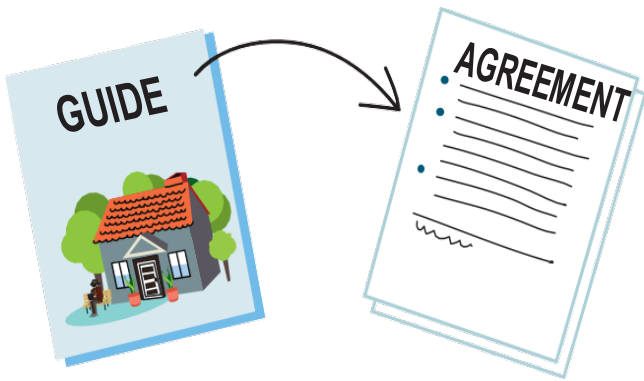


About this guide

When we say **we** and **us** it means the home care provider.



When we say **you** it means the person who gets services from us.



This guide has important information about your **home care agreement**.

We will call the home care agreement your **agreement**.



This guide tells you:

- about your home care package
- about the agreement
- what we must do for you
- what you must do for us
- about your services
- how to change or end the agreement.



About your home care package

A **home care package** means money that pays for services you need to live at home.

If you would like to get services from us, you can enter into an agreement with us.



About the agreement

An agreement means you say yes to something.

An agreement is a legal document.



If you want to use our services under your home care package, please sign the agreement.

Getting Help

You can ask for help from:

- your family
- an **advocate**
 - an advocate is someone you trust to say what you want
- a **guardian**
 - a guardian is someone who can help you make legal and other choices
- a **power of attorney**
 - this is someone you name in a formal document to make legal and other choices for you.





Your advocate, guardian or attorney can sign your agreement for you.

You should only sign your agreement if you:

- understand the information
- and
- agree to the information.



You can talk to us about your agreement.

You can tell us if you do not:

- understand the information
- or
- want to sign the agreement.

This document is written to be more accessible for people with reading difficulties.

This should be read as an accompanying document to the complete version of the agreement 3037223 v77 prepared by Russell Kennedy Pty Ltd ACN 126 792 470 (Russell Kennedy).

Legal advice and, if necessary, support from an appropriate advocate or professional should be obtained to ensure the consumer has capacity to understand and sign the agreement.

Russell Kennedy accepts no responsibility or liability for any loss or damage resulting from the use and reliance of this document in relation to the agreement.

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